

## Procedure Document for Final Registration of New Boilers – Steam Test

**I. Application** – A firm situated in Tamil Nadu using a new boiler installed and provisionally registered under Boilers Act (pending Steam Test to be conducted for the Boiler), shall apply for Final Registration of the Boiler (witnessing Steam Test of the Boiler and issue of Certificate for use of the Boiler), in Single Window Portal (details are given below):

1. URL: <https://tnswp.com>
2. Department Name: Directorate of Boilers
3. Stage: Post-Operation
4. Service Name: Final Registration of Boilers

**II. Supporting Documents** – The above application shall be accompanied by the following documents:

S. No.	Document	Mandatory	Max Size	Document Type
1	Copy of Last issued Provisional Order for the Boiler.	Y	5MB	JPEG, PNG or PDF
2	Copy of Certificate of Competency as a Second Class or First Class Boiler Attendant of the in-charge of the Boiler (in case of boilers of Rating up to 200 sq.m.) (OR) Copy of Certificate of Competency as a First Class Boiler Attendant of the in-charge of the Boiler (in case of boilers of Rating above 200 sq.m. and up to 1000 sq.m.) (OR) Copy of Certificate of Proficiency as a Boiler Operation Engineer of the in-charge of the Boiler (in case of boilers of Rating above 1000 sq.m.)	Y	5MB	JPEG,PNG or PDF

**III. Fees Remittance** – No fees needs to be remitted by the applicant.

**IV. Workflow and Timeline** – Once the application is submitted, following workflow steps will be followed by the Directorate of Boilers within the timeline specified for each step:

Sl. No.	Workflow Step Description	Timeline (Working Days)
1	Scrutiny of Application, Scheduling Inspection Date, Inspection of Boiler, Preparation of Inspection Report and Certificate for use of Boiler by the jurisdiction Deputy Director of Boilers or Senior Assistant Director of Boilers.	15
2	Review of Inspection Report and countersigning the Certificate for use of Boiler forwarded by the jurisdiction Deputy Director of Boilers or Senior Assistant Director of Boilers by Director of Boilers, Tamil Nadu.	15

**V. Delivery of Certificate** – Applicant may download the digitally signed Certificate for use of Boiler issued by the jurisdiction Deputy Director of Boilers or Senior Assistant Director of Boilers and countersigned by Director of Boilers, within the Single Window Portal itself.

**VI. Applicability** – The applicability of this procedure document for various types of firms is as follows:

- 1. Risk Category:** The above procedure is applicable to boilers of all types of risk category (Low/Medium/High).
- 2. Size of Firm:** The above procedure is applicable to boiler user firms of all sizes (Micro/Small/Medium/Large Enterprises).
- 3. Business Location:** The above procedure is applicable to a boiler user firm situated anywhere in Tamil Nadu.
- 4. Foreign/Domestic Investor:** The above procedure is applicable to boiler user firms of both kinds of investors subject to the restrictions imposed by other relevant Acts/Rules, if any.