

No. SML-ADM (L&O)/COVID-19-676-688  
Office of the District Magistrate,  
Shimla, District Shimla (HP)

Dated Shimla-1

13<sup>th</sup> April, 2021

**Order U/S 34 of National Disaster Management Act, 2005**

**Whereas**, the Chief Secretary-cum-Chairperson, SEC Himachal Pradesh has after considering the current situation of COVID-19 epidemic in the state issued certain additional directives for the effective management of COVID-19 vide Order No. Rev (DMC)(C)20-2/2021-COVID-19-III dated 12-04-2021.

**And Whereas**, the constant surge in COVID-19 cases in the district Shimla is also a matter of concern and I am satisfied that immediate additional measures are required to be taken to control the spread of virus for the safety of public.

**And Therefore**, in continuation of this office order No. SML-ADM (L&O)/COVID-19-540-49 dated 21-03-2021, No. SML-ADM (L&O)/COVID-19-585-596 dated 26-03-2021, No. SML-ADM (L&O)/COVID-19-616-625 dated 04-04-2021, and No. SML-ADM (L&O)/COVID-19-632-641 dated 07-04-2021, I, Aditya Negi, IAS, District Magistrate, Shimla, in exercise of the power vested in me U/S 34 of the National Disaster Management Act, 2005 do hereby order following regulations:-

1. "NO Mask-NO SERVICE" policy of the state government will be followed strictly by all. Only the people using face cover/ mask will be allowed to board public/ private transport such as train, buses and taxis etc. Similar restrictions will apply to enter hospitals, temples, langar halls, schools, colleges, Govt. offices or private establishment/shops etc. for availing any services/goods.
2. There shall be complete ban on the organising Melas in the district.
3. All the Sub-Divisional Magistrates shall keep a close watch on gatherings and ensure to implement the SOPs especially in relation to social distancing, use of

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face cover/ mask and proper sanitization. All social/ religious/ political/ cultural and other gatherings will be organised subject to following conditions:-


- a. In open spaces/ grounds, in areas outside the Containment Zones, the number of persons allowed will be 50% of the capacity subject to the maximum 200 persons keeping in view the size of the ground/ space. This restriction shall not apply to the official/ administrative functions organized in public interest in open spaces, but criteria of 50% capacity will be adhered to.
- b. In closed spaces, in areas outside the containment zones, the number of persons allowed shall be 50% of the hall capacity subject to maximum 50 persons.
- c. It shall be mandatory for the organizers to get the permission from the SDMs concerned. The permission shall be obtained minimum one week before the date of event/ function. If need be, the SDM can order the event to be videographed.
- d. The organizers shall identify spatial boundaries and prepare a detailed site plan which would facilitate compliance with thermal screening, physical distancing, sanitization etc. and submit the same while taking the permission.
- e. The organizer shall submit an undertaking to the SDM alongwith his application that they shall personally ensure to follow all protocol related to COVID-19 as well as compliance of other directions being given in this order.
- f. Crowd shall be regulated and managed properly to ensure physical distance and frequent sanitization. Staggered timings and restricted entry shall be ensured.
- g. It shall be mandatory for everyone to use face mask properly and maintain social distancing.
- h. The details of all guests shall be maintained/ recorded at the entrance.
- i. Volunteers should be appointed and appropriately stationed to ensure thermal scanning, physical distancing and wearing of mask.



  
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- j. Adequate supply of sanitizers, thermal guns and physical distancing floor markings shall be ensured.
- k. Pre-identification of space/site shall be done in each event/venue for isolation of suspect cases.
- l. Close circuit cameras etc., if feasible, may be considered to monitor compliance of physical distance norms, wearing of masks at each venue.
- m. All events must plan for medical care arrangements with linkages to nearest hospitals to attend to health emergencies.
- n. In case of marriages, it shall be mandatory to inform the Tehsildar and SHO concerned who will visit the concerned place/venue to check if all instructions/guidelines are being complied with.
- o. The SDMs shall furnish report regarding inspection of such events/functions done by the Executive Magistrates and SHOs. Further, the SDM and DSP concerned shall ensure to personally inspect/visit at least two (each) such events/ functions in a week.
- p. Organizers shall be responsible to ensure compliance of these conditions & other SOPs issued, failing which they will be liable to be prosecuted or fine shall be imposed upon them.
4. There shall be complete ban on organisation of gatherings like Kirtan/ Jagran/ Jagrata etc. inside and around places of religious worship. However, such gatherings can be organized at other places, subject to fulfilling the conditions prescribed at serial no.3. Langars/ Bhandaras inside and around places of worship are prohibited. Other than this, all the SOPs issued vide No. SML-ADM (L&O)/COVID-19-670-673 dated 12-04-2021 will also be followed.
5. In gatherings where Community kitchen or Dhaam, or professional catering is to be arranged, following measures shall be taken by the organisers:-



  
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- a) It is to be ensured that only bio-degradable disposable plates, glasses and cutlery is used.
- b) Highest level of personal and environmental hygiene shall be ensured all the time, especially at the time of preparing, serving, eating meals and disposal of waste etc.
- c) In such gatherings, the managers and cooking/ catering staff, as far as possible, will undergo tests through Rapid Antigen Test Kits for COVID-19 with the help of local health officials, not earlier than 96 hours before the event.
- d) The persons engaged in cooking/ serving will ensure proper use of masks, gloves and head cover.

6. While organising langars following protocol shall be followed:-

- a) Organising langars/ bhandaras in closed premises shall be prohibited.
- b) It will be mandatory for the persons involved in cooking to undergo test through Rapid Antigen Test Kits for COVID-19 with the help of local health officials, not earlier than 96 hours before the event.

- c) The organisers will also ensure adherence to highest level of personal and environmental hygiene all the times, especially at the time of preparing, serving /eating meals and disposal of the waste etc.

7. All the office bearers of the PRIs/ULBs shall play an important role in management of COVID-19 in the following manner:-

- a) The Sub-Divisional Magistrates shall share the details of permissions granted by them regarding various types of gatherings with the Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) in their jurisdiction.
- b) The representatives of Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) will visit and coordinate with the event organisers prior to the event to ensure that only the permitted number of the persons attend the event.



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- c) They will also ensure that all the conditions mentioned in the present order/ conditions imposed by the Sub-Divisional Magistrate while giving permission including wearing of mask, social distancing, sanitization etc. are being strictly adhered to.
- d) Any violation of the directives shall be brought to the notice of the District/ Local Administration immediately by them.
8. The Sub-Divisional Magistrates while granting permission to the organizers, may impose additional conditions, as they may deem fit in view of the local conditions, to contain the spread of COVID-19.
9. The Department of IT shall activate the module for granting permission for the gatherings as per the SOPs of the SEC, Himachal Pradesh.
10. Regulations related to Education Institutions:-




- a. All educational institutions schools/ colleges/ universities/ institutions will remain closed upto 21-04-2021. However, the Heads of Institutions may require presence of teaching/ non-teaching staff as per the administrative needs of the institutions.
- b. All the coaching centres providing facility to prepare for competitive exams and nursing/ medical/ dental colleges will remain open subject to observing all the COVID-19 SOPs issued by Government and respective departments from time to time strictly.
- c. Schools/ Institutions having residential facilities can continue their hostel facilities subject to observing all the SOPs issued by Ministry of Health & Family Welfare, Government of India and respective departments for COVID-19 prevention and following COVID-19 appropriate behaviour strictly.
- d. The educational institutions earmarked as examination centres shall be properly sanitized prior to being used as examination centers. All such schools/ educational institutions shall appoint a Compliance Officer for this purpose.

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- e. The Deputy Director, Higher/ Elementary Education and Heads/ Management of educational institutions schools/ colleges / universities/ institutions and coaching institutes shall be responsible for strict implementation of this order within their institute.
11. All persons coming to district Shimla from 16-04-2021 onwards from COVID-19 high load States like Maharashtra, Uttar Pradesh, Delhi Karnataka, Gujarat, Rajasthan and Punjab by road, air or trains shall carry negative RT-PCR test report for COVID-19 from an ICMR accredited/ approved laboratory. The report should not have been issued earlier than 72 hours.
12. To contain the spread of disease effectively, the Test-Track-Treat Protocol shall be followed strictly by the Health and Police Department as under:-
- a. Aggressive sampling will be ensured with special focus on vulnerable groups and crowded areas throughout the district.
- b. There should be no delay in tracking the primary contacts and taking their samples.
- c. Efforts should be made by Health Department to convey the result of COVID-19 test to the concerned at the earliest to be followed by isolation/ medical intervention immediately.
- d. Creation of containment/ micro containment zones shall be ensured in time by the Sub-Divisional Magistrates to ensure timely isolation and medical intervention to the positive cases.
13. It shall be the responsibility of Police and Sub-Divisional Magistrates concerned to implement these regulations within their jurisdiction.

This order shall come into force with immediate effect in the entire territorial jurisdiction of Shimla district and will remain in force till further orders.



  
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Violation of this order shall attract provisions of Section 51 to 60 of Disaster Management Act, 2005, Section 188, 269 & 270 of IPC and Section 111, 114 and 115 of HP Police Act, 2007 and the violators shall be prosecuted accordingly.

Given under my hand and seal of the office on this 13<sup>th</sup> day of April, 2021.

(Aditya Negi, IAS)  
Chairman, District Disaster Management Authority  
-cum- District Magistrate, Shimla

Endst. No. SML-ADM (L&O)/COVID-19- 676-688 Dated 13<sup>th</sup> April, 2021

**Copy forwarded to:-**

1. The Chief Secretary cum Chairperson, SEC, Himachal Pradesh for information please.
2. The Divisional Commissioner, Shimla Division, Shimla-2 for information please.
3. The Director, Higher/ Elementary Education, HP for information and necessary action please.
4. The Director, Health Services, HP for information and necessary action.
5. The Director, Tourism and Civil Aviation, Shimla Himachal Pradesh for information please.
6. The Director, Language, Art and Culture, Shimla Himachal Pradesh for information please.
7. The Superintendent of Police, Shimla for information and necessary action.
8. The Chief Medical Officer Shimla for information and necessary action.
9. All the SDMs in Shimla District for information and necessary action.
10. The Deputy Director, Higher/ Elementary Education, district Shimla for information and necessary action.
11. All the concerned departments for information and necessary action.
12. The DIO, Shimla to upload the order on official website of District Administration.
13. The DPRO, Shimla for wide publicity.



Chairman, District Disaster Management Authority  
-cum- District Magistrate, Shimla  
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