



GOVERNMENT OF INDIA  
**OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION**  
Opposite: Safdarjung Airport, New Delhi-110003

**PUBLIC NOTICE**

F. No. AV. 11012/5/2018-DTL-DGCA (Pt.)

Dated: 29<sup>th</sup> Mar 2023

**Subject: Verification of Indian Pilot's license to ICAO Contracting States.**

ICAO Annex 1 and Doc 9379 'Manual of Procedures for Establishment and Management of a State's Personnel Licensing System' provides that the licensing authority of a member contracting state shall confirm/verify the authenticity and validity of a license, ratings from licensing authority of other member contracting state issuing such license, for the purpose of conversion or rendering a license valid.

2. The request for verification received from the licensing authority of the concerned ICAO Contracting State shall only be entertained and the requests received from foreign airlines/consultancies/agencies shall not be entertained.
3. In order to expedite the process of license verification, the following updated process shall be followed on receipt of verification request from other ICAO Contracting state:-

- a) Applicants registered on eGCA portal with updated and validated details, and having availed a service pertaining to issue/renewal of flight crew license/rating through eGCA, need not submit any documents for processing the verification request.

- b) Applicants not having availed any service through eGCA pertaining to issue/renewal of flight crew license/rating (irrespective of registration and validation) are required to submit their current copy of License(s), and Medical, to [dtl1.dgca@nic.in](mailto:dtl1.dgca@nic.in) for processing the verification request.

4. It may be noted that the process of verification of license is without prejudice to any mutual contract between the employee and the employer, and DGCA is not responsible for any condition affecting the employment & legal issues.

This supersedes the Public Notice dated 14 June 2019 on the above subject.

**Director General of Civil Aviation**