संख्या: ए/19/11/2/121/2008/चि-4   दिनांक: 01/02/2023

To,

     The Director (Med) Delhi / Noida
     All MS of ESIC Hospitals
     All Dean, ESIC Medical & Dental Colleges/PGIMSRs
     All Regional Directors, ESIC Regional Offices

विषय	Clarification on issue of NOC for applying for new passport/renewal of passport/VISA – reg.

महोदय/महोदया,

     उक्त विषय पर समीक्षा के पश्चात अधोहस्ताक्षरी को सक्षम अधिकारी की स्वीकृति से निम्न वस्तुस्तिथी प्रस्तुत करने का आदेश हुआ है :-

I am directed to convey the order of the Competent Authority that the issue of NOC for application regarding new passport/renewal of passport/VISA shall be issued at the level of controlling officer i.e., Director (Medical) Delhi / Directorate (Medical) Noida / MSs / Deans / RDs and a copy of the approval shall be forwarded to ESIC HQrs also for information.

However, the applications for sanction of leave and grant of permission for going abroad shall be forwarded to ESIC HQrs for approval of the Competent Authority.

It is also directed that the applications for the grant of permission to visit abroad shall be submitted before the Competent Authority at least 21 days prior to the date of commencement of the journey and no medical officer shall visit abroad without the approval of the Competent Authority, otherwise the suitable disciplinary/administrative action shall be initiated against him/her.

This issues with the approval of the Competent Authority.

All cases which are already under consideration on the above subject in HQrs Office may be settled at your own level in accordance with this circular.

भवदीय,

(तारा चंद शर्मा)
उप निदेशक (चिकित्सा प्रशासन)

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